



**Oregon State University**  
**College of Forestry**

CoF Council of Student Organizations

Spring term 2019 meetings

Location: Stag 240

Time: 3:30 – 4:30 PM

**MINUTES**

**April 18<sup>th</sup>, 2019**

- I. Call to Order at 3:30 PM
- II. Welcome & Roll Call
  - Present: Kira Hughes, Mika Donahue (FUSE), Francisco Pickens (FSG), Josh Fix (FSG), Trevor Armstrong (Forestry Club), and Nick Swanson (SAF)
  - Present but late: Alison Luce
- III. Presentations of minutes (see attached)
- IV. Council Representative reports/announcements
  - SAF: Everything is going well. Guest speaker tentatively planned for later this term.
  - FSG: Still need to complete the fundraiser requirement, but otherwise on track. Fundraiser requirement can be met for this year even if fundraiser event (selling firewood via raffle) continues into the summer and fall.
  - FUSE: May still need a membership drive. A joint effort to involve all the clubs in a large membership drive was proposed.
  - Forestry Club: All good.

**OLD BUSINESS**

- V. As a reminder, Council requirements are (per year)
  - a) Three CoF/OSU events
    - See attached Council constitution for ideas on CoF/OSU events.
    - b) One membership drive
    - Going into classes to give a brief presentation on the club with a sign-up sheet can count towards this requirement.
  - c) One fundraiser
  - d) One CoF workshop/professional development

**NEW BUSINESS**

- VI. Summary of the Council to new Council Reps present
  - Of the new Council Reps, only Josh Fix for FSG was present. Brief recap and description of the Council was given.

- VII. Deadlines to remember this term:
- a) Annual Report and Budget in the SLI database
    - Mandatory and required by OSU!!
  - b) Letter of Completion (Council), week 9 – outgoing officers
    - Can be pretty basic – here’s what we did for each requirement, with the date, attendance, and a brief description.
  - c) Letter of Intent to Join (Council), week 9 – incoming officers
  - d) Goals and events for next year, next/last Council meeting – incoming officers
- VIII. Officer transition meeting in late May – schedule poll will be sent out shortly
- IX. Advisor meeting in late May
- Separate from the Transition Meeting. Kira and Alison just wanted to give the clubs a heads up that their advisors will hopefully be meeting as well.
- X. Date for May meeting
- May 16<sup>th</sup> at 3:30 PM
- XI. Expectations for May meeting
- Remember the requirements that are due at the end of this term, and come prepared to discuss them with the rest of the Council. Encourage new Council Reps to attend the May meeting if they can.
- XII. Open Forum – comments, questions, etc.
- XIII. Meeting adjourned at 4:15 PM